



Dr. D.Y. Patil Pratishthan's

Dr. D. Y. Patil Institute of Management Studies

(Approved by AICTE, recognized by Govt. of Maharashtra and affiliated to Savitribai Phule Pune University)

Accredited By National Assessment and Accreditation Council (NAAC) with 'A' Grade

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Academic Experience

Choice Based Credit System (CBCS): The Institute follows a Choice Based Credit System (CBCS) as prescribed by the University. This allows the students to decide their own pace of learning by selecting courses. The program comprises of four semesters and students are allowed to register for courses of their choice during each semester. Students who have successfully completed all the core courses and accumulated, through elective courses, the minimum number of prescribed credits, are eligible for the award of the degree. A student needs to accumulate a minimum of *100 credits* to complete the requirements of the program. In addition, the Institute also offers the facility of obtaining an additional specialization after the successful completion of the regular MBA program, as per the norms of the University.

Academic Calendar: The Institute is affiliated to Savitribai Phule Pune University and follows the academic curriculum prescribed by it. The Institute has formulated a structured process for developing and deploying action plans to ensure effective implementation of the curriculum. This involves preparation of an *academic calendar* which includes all academic and non-academic activities planned throughout the academic year; subject allocation to faculty in such a manner that their expertise and experience are utilized in the best possible manner; preparation of weekly timetable; exhaustive course plans for each subject; and individual faculty timetable comprising of all activities assigned to them including academic, research, mentoring, library, and laboratory. Faculty and students are appointed as academic coordinators and class coordinators respectively every year.

Teaching, Learning & Evaluation: The Institute has developed a structured mechanism for planning and organizing its teaching, learning, and evaluation schedule. Each faculty is required to prepare a course plan for their respective subject. This includes a brief description of the course, course objectives, delivery plan, evaluation pattern, pedagogical approach, class participation guidelines, list of text books/reference books/other reference material required during the course. Detailed concurrent evaluation parameters are also mentioned in the course plan. The course plan is made available to students on the first day of class.

Student-centric Learning: The Institute promotes student-centric learning by actively involving students in the teaching-learning process. Various teaching pedagogies such as case study, group discussion, news analysis, field assignments, written assignments, role play, scrap book, mini projects, creativity workshops, and research based assignments are used to nurture critical thinking, creativity and scientific temper amongst the students. The Institute conducts planned extra classes for subjects that have been identified as difficult to understand and remedial classes for students that have failed in a particular subject and are to reappear for the same in the next semester. Lectures are also conducted on Sundays and holidays, if required.

Soft Skills Training: In addition to the curriculum prescribed by the University, the Institute offers enrichment programs – Personality Development Capsules and Business/Communicative English sessions to promote the overall growth & development of the students. These programs focus on skills such as personal grooming and turn-out, discipline and attitude, team building, confidence building, self-development, general awareness, and verbal and written communication skills. In addition, the Institute also offers certificate program in advanced excel in association with external agencies.

Expert/Guest Lectures: The Institute organizes guest lectures on various academic and non-academic topics and conducts structured industrial visits in each semester to enhance the experience of the students. The Institute also integrates cross-cutting issues such as gender and human rights, environmental education, and information and communication into the curriculum to widen the students learning horizon.

Student Research: The Institute also strives to promote research amongst the students. SPSS is offered as an elective subject and students are trained on the use of online research databases. They are also given research based assignment to promote reading of research journals. Each student is further required to write at least one research paper during the two years of study. The Institute publishes a *Student Research Journal* comprising of papers written by them to encourage further participation.

Learning Resource Center (Library): The Institute has a well-stocked library which remains open on all days including Sundays. A library committee has been setup by the Institute which is responsible for ensuring the up-gradation of the library and its effective use. The library is the main learning resource centre of the Institute and makes available 10,013 volumes of text and reference books, 25 national and 6 international journals, online research databases – EBSCOhost and J-Gate, regional and national newspapers, magazines, and other e-resources to the students. The reading hall is open 24 hours all 365 days of the year. The library also maintains an institutional repository of Ph.D. thesis, research papers written by faculty and students; university syllabus; past years question papers; newsletters, monographs, Summer Internship Project reports; and bound back volumes of research journals.

Mentoring: The Institute has formulated a structured mentoring program to ensure that necessary academic, personal, career, and psycho-social counseling is regularly available to the students. Each faculty is a mentor to about 20 students. Four hours per week are allocated in the academic time-table for these mentoring sessions. Additional informal mentoring also takes place as and when required. Mentors maintain records of each mentee in a Mentoring Booklet prepared by the Institute. At the end of the course, each mentee is handed over a brief Profile/Career Graph of themselves which is prepared by the respective mentors.

State-of-the-art Infrastructure: Resources such as lectures from National Program on Technology Enhanced Learning (NPTEL), online research databases, internet-enabled PCs, LCD-equipped classrooms, computer labs, Wi-Fi connectivity, digital language laboratory, well-stocked library, air-conditioned reading hall, are made available to develop skills like interactive learning, collaborative learning and independent learning amongst the students.

Feedback System: The Institute follows a structured mechanism to obtain feedback from all stakeholders for all activities organized at the campus. Specific feedback on curriculum is obtained from the students, faculty, and parents. The feedback covers various aspects of the curriculum including - its effectiveness in obtaining a job after graduation, preparing students for higher studies, and coverage of emerging areas in management. Suggestions are also taken on any new topics to be introduced in the curriculum. Feedback obtained is communicated via a written letter to the Director, Board of College and University Development (BCUD), Savitribai Phule Pune University (SPPU) with a request to place it before the Board of Studies.