



Dr. D.Y. Patil Pratishthan's  
**Dr. D. Y. Patil Institute of Management Studies**  
 (Approved by AICTE, recognized by Govt. of Maharashtra and affiliated to Savitribai Phule Pune University)  
**Accredited By National Assessment and Accreditation Council (NAAC) with 'A' Grade**  
 Sector 29, Behind Akurdi Railway Station, Nigdi Pradhikaran, Pune -411044  
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**\*ORIGINAL DOCUMENTS ALONGWITH 2 SET OF PHOTOCOPIES REQUIRED TO BE SUBMITTED AT THE TIME OF ADMISSION FOR MBA (2018-19)**

Sr.	Document Name	
1	<b>Copy of Allotment Letter</b> received / downloaded from DTE Web site.	
2	<b>Score Card / Result</b> Copy of MAH-MBA MMS - CET / CMAT / CAT 2017 / GMAT / MAT / XAT / ATMA	
3	<b>Copy of Application Confirmation Letter (CAP) at ARC.</b>	
4	<b>Copy of Application Confirmation Letter (CAP) at FC.</b>	
5	<b>S.S.C. Mark list OR Board Certificate.</b>	
6	<b>H.S.C. / Diploma Mark list OR Board Certificate.</b>	
7	<b>Graduation Mark List.</b>	
8	<b>Graduation Degree Certificate</b> .....	
9	Gap Certificate / Affidavit (if any).	
10	<b>College leaving / Transference Certificate.</b>	
11	<b>Migration Certificate</b> (other than Savitribai Phule Pune University).	
12	Master Degree Mark List (if any) .....	

**\*Age, Nationality, Domicile & Other Documents**

13	<b>Nationality Certificate</b> (in the name of candidate) issued by Collector/Dy. Collector/Executive Magistrate <b>OR</b> <ul style="list-style-type: none"> <li>• The <b>School leaving Certificate</b> indicating the Nationality of candidate as '<b>Indian</b>'.</li> <li>• <b>Indian Passport</b> in the name of the candidate, issued by appropriate authorities.</li> <li>• <b>Birth Certificate</b> of the candidate indicating the place of birth in India.</li> </ul>	
14	<b>Domicile Certificate</b> issued by the Maharashtra State's appropriate authorities.	
15	Copy of <b>Aadhaar Card</b> in the name of Candidate	
16	linking of Aadhaar number with Bank Account (Annexure - I)	
17	Pan Card Xerox	
18	Election Voter id Card Xerox	
19	Copy of <b>Cancelled Cheque OR Nationalized Bank Pass Book</b> along with IFSC & MICR Code. (to be kept ready for Scholarship / other concession)	
20	<b>Address Proof – Permanent as well as Local</b> (Adhaar Card / Electricity Bill / Agreement Copy / Ration Card)	
21	Latest Passport size Photographs with white background (12 Nos) alongwith jpeg image.	

**\* FOR RESERVE CATEGORY STUDENTS (In addition to above documents)**

22	<b>Caste Certificate</b> issued by Executive Magistrate / Metropolitan Magistrate in Maharashtra State. (if applicable)	
23	<b>Caste / Tribe Validity</b> Certificate issued by Scrutiny Committee of Social Welfare / Tribal Dept. in Maharashtra State (if applicable)	
24	<b>Non Creamy Layer Certificate</b> valid upto <b>31<sup>st</sup> March 2019.</b> (for VJ/DT i.e. NT(A), NT(B), NT(C), NT(D), OBC & SBC category students issued by Sub Divisional Officer / Dy. Collector of the District)	